

University of North Georgia

The Military College of Georgia

Corps Advisory Council Charter

April 8, 2024

Corps Advisory Council Charter

Part I. *General Function*

The Cadet Leadership Academy (CLA) was created so a single unit could focus on the complete development of University of North Georgia (UNG) cadets. The CLA's purpose is to strengthen the university's mission as the premier senior military college – the Army's Senior Military College and The Military College of Georgia. The CLA strengthens communication and collaboration among cadet program related entities and better enables the purpose of the cadet leadership program: to develop leaders of character for the Total Army, public or private entities, or other military services, and civic organizations for the good of our Nation, and the states and communities they serve.

The UNG Corps Advisory Council (CAC), as the philanthropic support group of the UNG Senior Vice President and Superintendent of the Cadet Leadership Academy (hereinafter referred to as the Superintendent), reports to the Superintendent and provides philanthropic support to the CLA, engaging alumni and friends of the Corps in a genuine partnership dedicated to supporting and enhancing the Corps of Cadets.

The CAC purpose is to:

- A. Assist in fund raising with priorities established by the Superintendent and supported by the Director of Development, Cadet Leadership Academy;
- B. Advise the Superintendent concerning matters pertaining to the CLA and the Corps of Cadets;
- C. Advocate to the University leadership and the University Foundation that the Corps of Cadets remain integral to the character of the UNG, and remains a vital and vibrant part of UNG, the State of Georgia, and the Nation.

Part II. *Membership*

The CAC is composed of accomplished volunteers, committed to supporting the Corps of Cadets so that it can thrive as the Army's Senior Military College.

CAC Membership Categories. The following are membership categories:

- A. **Active:** The Council shall normally be comprised of between fifteen (15) and twenty-five (25) Active Members elected by the Council. The maximum of twenty-five (25) Active Members may be exceeded when new or long-term initiatives dictate. Active Members conduct the business of the CAC and have voting rights.
- B. **Ex Officio:** Ex Officio Members may be UNG faculty and staff, Cadets, other volunteer or alumni group members, or others who bring expertise or awareness important to the CAC mission. Ex Officio members participate in and advise on CAC business but do not have voting rights.
- C. **Honorary:** Honorary Members shall consist of those elected to such status by the Council in recognition of outstanding service to the University, the Corps of Cadets, the State of Georgia, and/or the Nation. Honorary Members may participate in CAC business but do not have voting rights.
- D. **Emeritus:** This singular designation is for a mark of distinguished service, awarded to only a few, when a person of distinction retires from the Council or relinquishes his/her position. An Emeritus will retain his/her former position title (e.g., Council Chair Emeritus, Corps Advisory Council). Emeritus Members may participate in CAC business but do not have voting rights.
- E. **Legacy:** Legacy Members are all former Active Members who have completed their term and are in good standing with the Council. Legacy Members may participate in CAC business but do not have voting rights.

Part III. *Mode of Operation*

The Council shall meet at least quarterly (July-September, October-December, January-March, and April-June). The Annual Meeting of the Council shall be held on the same weekend as the University hosts Alumni Weekend. In the event the annual Boar's Head Brigade Weekend (BHW) is conducted during the first quarter of the fiscal year, as an exception, the CAC may hold a second meeting over BHW in the first quarter with no meeting conducted in the second quarter.

The meeting agenda is set by the CAC Chair with input from the Executive Director/Director of Development, Cadet Leadership Academy .

Part IV. Administration

The Superintendent provides oversight, administrative assistance, and information to enable the CAC to achieve its mission.

Part V. Compensation and Expense Reimbursements

CAC membership is voluntary and no compensation for services is provided by UNG.

Part VI. Liability

The CAC, as a voluntary advisory group, makes no representation that it speaks on behalf of or has the authority to bind the CLA or UNG, nor that it bears any liability or obligations on behalf of the CLA or UNG with respect to actions or omissions taken in the proper conduct of CAC business.

IN WITNESS WHEREOF, this Charter is officially approved and adopted by the University of North Georgia, on this, the 29th day of March 2024.



BY: Michael P. Shannon, Ph.D.
President
University of North Georgia
The Military College of Georgia

Note: The Corps Advisory Council was originally formed by the Commandant of Cadets in 2008. Bylaws were created and the CAC began functioning in 2008. With the creation of the Cadet Leadership Academy in 2023, the CAC was realigned under the UNG Senior Vice President and Superintendent of the Cadet Leadership Academy.



CORPS ADVISORY COUNCIL

Organization Name: The name of the organization is the “University of North Georgia, The Military College of Georgia, Corps Advisory Council.” The short title is "CAC".

CAC Vision: The CAC helps sustain the Boar’s Head Brigade as the preeminent Senior Military College Army ROTC Unit in the United States.

CAC Mission: The CAC engages alumni and friends of the Corps in a genuine partnership dedicated to supporting and enhancing the Corps of Cadets by serving as the philanthropic support group for the Commandant of Cadets.

CAC Objectives: The specific objectives of the CAC are to:

- A. Develop individual and corporate donors by informing them about the impact that UNG cadets who graduate and commission have on our state and nation. And how donations to the Georgia Gold, American Treasure initiative directly support these cadets through scholarships, operations, and facilities/infrastructure.
- B. Provide funding for the Corps of Cadets Fund (#5277) for use by the Commandant of Cadets to offset needs of the Corps.
- C. Help fund special projects upon the request of the Commandant of Cadets.
- D. Assist co-curricular organizations and special teams (e.g., Ranger Challenge, Aggressor Platoon, Mountain Order of Columbo, Scabbard and Blade, etc.) to fulfill their roles in the development of cadets.
- E. Advise the Commandant of Cadets concerning participation by the Corps of Cadets in the strategic plan of the University of North Georgia.
- F. Advise and assist the Commandant of Cadets.
- G. Advocate to the University leadership and the University Foundation that the Corps of Cadets remain integral to the character of the University of North Georgia.

H. Form a close relationship with the North Georgia Corps of Cadets Association (NGCCA) and the University of North Georgia Alumni Association (UNGAA) to optimize support of the Corps of Cadets.

CAC Composition: The CAC will normally be composed of between fifteen (15) and twenty-five (25) Active Members. The target of twenty-five (25) Active Members may be exceeded when new or long-term initiatives dictate.

Active Member Responsibilities:

- A. Serve for a term of three (3) years. If requested and approved by the Council, Active Members may be extended in one year increments up to three (3) additional years (total of 6 consecutive years).
- B. Attend four (4) quarterly Council meetings each year. Each meeting generally lasts between six (6) to eight (8) hours and is conducted on the Dahlonega campus. If unable to attend a Council meeting, the member shall notify the respective Committee Chair and/or the Vice Chairman and submit in advance of the meeting a written response to action items on the meeting agenda.
- C. Dedicate the time and energy necessary for the success of the Council.
- D. Participate as an active member on at least one of the Council committees.
- E. Provide timely responses to Council requests and notices.
- F. Prepare for and actively participate in Council meetings.
- G. Be knowledgeable of the current Cadet Military Programs and Corps Advisory Council initiatives to best serve as an ambassador for the Corps of Cadets.
- H. Participate in development/fundraising on behalf of the Corps by identifying, developing, and facilitating donor relationships.
- I. Make an annual financial contribution of at least \$1,000 to the Corps of Cadets Fund (#5277) first quarter of the fiscal year (July – September) and consider supporting various other CAC philanthropic initiatives while serving on the Council.
- J. Consider including the UNG Corps of Cadets (Scholarships, Operations, and/or Facilities) in estate plans.
- K. Nominate individuals who are worthy to be members of the Council.

L. Maintain the confidentiality of Council discussions when they involve matters of a sensitive nature, personal giving, or other similar subject.

CAC Member Nominations: Nominations for CAC membership may be submitted in the following ways:

1. CAC Active Member
2. Self-nomination
 - a. For online nominations, utilize www.unggive.org/cac and follow the instructions for completion and submission of the nomination form no later than 30 November for CAC membership commencing in July of the following year.
 - b. For written nominations, complete the nomination form in pen and submit it to the Corps Director of Development no later than 30 November for CAC membership commencing in July of the following year.

Member Selection Timeline:

- NLT 30 November – Nomination period ends. All self-nomination forms must be received by the Corps Director of Development for CAC membership commencing in July of the following year.
- CAC Annual Meeting (April) – Election of new CAC members
- July – Newly elected members commence service on the CAC

Questions: For questions, please contact Corps Director of Development (LTC James Corbin) at (706) 864-1999 or james.corbin@ung.edu.